

**FINANCE & UTILITY COMMISSION MEETING**  
**Wednesday, February 16, 2022, 6:00 PM**

The Committee meeting was convened at 6:00 p.m. by Mayor Nathan Brown. Those present included: Mayor Nathan Brown; Council Members John Dayton and Vaughn Ripley; Commission Members Brian Keller and Syree Williams; and staff members Dave Dunn, Jeremy Mose, Matt Campbell, Carrie Myers, John Gerstner, Bruce Dell, Rikki Bruchey, and Julie Martorana.

Oath of Office

Mayor Brown administered the Oath of Office to Carroll Jones.

WTP/WWTP LED Lights

Mr. Dunn briefly discussed this project, which was to complete the LED lights upgrade project at the WWTP and the water tower. He discussed the project expenditures vs. rebates available from Potomac Edison. The Commission recommended approval to the Council.

FY21 Property Tax Recon

Mr. Dunn discussed this item. Prior to 1999, Frederick County received an exemption to charge interest on property taxes from October – December each year, even though other State of Maryland counties began charging interest after January 1 each year. Frederick County municipalities were recently made aware of legislation proposing a change to this process, whereby collection of interest on property taxes from October – December would stop. This would result in approximately \$5,000 of lost revenue for the City. Mr. Dunn stated more information would follow after this topic was discussed by the twelve Frederick County municipalities at an upcoming MML Chapter meeting.

ARPA Discussion

Mr. Dunn and Mr. Mose presented the proposed list of ARPA projects, as developed with staff input. Half of ARPA funding has already been received by the City, and the other half is expected this summer. The Commission agreed with the list of ARPA projects and their priority.

Schneider Electric Discussion

Mr. Mose presented an updated proposal from Schneider Electric for necessary upgrades at the WWTP and WTP. This updated proposal would be a phased approach, as opposed to completing the entire scope at once. Mr. Dunn and Mr. Campbell provided other input regarding specific regulations and projects within the scope. Mr. Dunn stated the WTP and WWTP upgrades would be mandated by FY30 anyway, even if the City didn't begin completing them at this time.

Mr. Dunn suggested he take this phased approach to Davenport to discuss possible loan and/or bond funding options.

The meeting adjourned at 6:51pm.